



QUICK START GUIDE

ADDING INDUSTRIAL EQUIPMENT

Learn How To:

1. Add Equipment
2. Modify Equipment
3. Delete Equipment

ADDING NEW EQUIPMENT

Equipment

Equipment / Browse Equipment



COMPARE

PRINT LABELS

Search Equipment Hierarchy...

- Acme Demo Top Master
 - Acme Demo Master
 - ACME Demo Area 1
 - ACME Demo Area 2
 - Acme Demo Worksite 2**
 - 1-10, Caterpillar D6K LGP
 - 1-10_LORI, Caterpillar D6K LGP
 - 1-13, Caterpillar D8R
 - 2-15, Caterpillar 330DL
 - 30-016, Peterbilt 337
 - 30-211, Peterbilt 378
 - 632407, DEERE 9500
 - 632407, Freightliner M2
 - 632407, Freightliner M2106



ACME DEMO

MODIFY

CONDITION SUMMARY

Contact

Address 1 #1 Main Street
City Acmeville
Zip Code 123456

Address 2
State/Province CA
Worksite Worksite 2

Lab Account

ALL ACME DEMO UNITS

+ ADD

MODIFY

COPY

DELETE

DOWNLOAD

IMPORT UNITS

<input type="checkbox"/>	UNIT ID	EQUIPMENT TYPE	MANUFACTURER	MODEL	SERIAL
<input type="checkbox"/>	1-10	DOZERS	CATERPILLAR	D6K LGP	
<input type="checkbox"/>	1-10_LORI	DOZERS	CATERPILLAR	D6K LGP	SN123456



To add new equipment, click on the **EQUIPMENT** tab and then the BROWSE EQUIPMENT tile. On the left side open up the hierarchy and select the **worksite** you want to add equipment to. On the right, click the **+ADD** button.

ADDING NEW EQUIPMENT

ADD UNIT

Industrial Mobile

1. Select Make/Model

[Request New Make and Model](#)

2. Unit Info

Unit ID* Serial Number Age Units Year

3. Components - Click plus button to add, and click the component hyperlink to modify details

COMPONENT TYPE	POSITION	DESCRIPTION	MANUFACTURER	MODEL	SERIAL
----------------	----------	-------------	--------------	-------	--------

Search Equipment Hierarchy...

- Acme Demo Top Master
 - Acme Demo Master
 - ACME Demo Area 1
 - ACME Worksite 1
 - ACME Demo Area 2
 - Acme Demo Worksite 2
 - 1-10, Caterpillar D6K LGP
 - 1-10_LORI, Caterpillar D6K LGP
 - 1-13, Caterpillar D8R
 - 2-15, Caterpillar 330DL
 - 30-016, Peterbilt 337
 - 30-211, Peterbilt 378
 - 632407, DEERE 9500
 - 632407, Freightliner M2
 - 632407, Freightliner M2106
 - Demo Mobile Unit #2, Caterpillar D3K2A

A new window will open up. Click on the search icon to open the Select Unit Make and Model window. Make and Model is not required; If you do not know the make and model, leave this field blank.

SELECT MAKE AND MODEL

The screenshot shows the 'SELECT UNIT MAKE AND MODEL' dialog box in the Castrol Labcheck application. The dialog has two search fields: 'UNIT MAKE' and 'UNIT MODEL'. The 'UNIT MAKE' field contains 'caterpillar' and the 'UNIT MODEL' field contains 'cp'. A red arrow points to the 'UNIT MODEL' field. Below the search fields is a table with 10 rows of Caterpillar models. At the bottom of the dialog, there are 'Showing 10 rows', '1 of 2' pagination, and 'CANCEL' and 'OK' buttons.

UNIT MAKE	UNIT MODEL
Caterpillar	CP 563D
Caterpillar	CP-563
Caterpillar	CP-563C
Caterpillar	CP-563E
Caterpillar	CP433B
Caterpillar	CP563-D
Caterpillar	CP563C
Caterpillar	CP563D
Caterpillar	CP56
Caterpillar	CP76

Showing 10 rows 1 of 2

CANCEL OK

The search window allows you to search by Make and Model. Once you have found the Make and Model you are looking for, click on the row and then click the **OK** button.

REQUEST A NEW MAKE & MODEL

ADD UNIT REQUEST NEW MAKE AND MODEL

Industrial

1. Select Make/Model

Make*
Caterpillar

Model*
CP563F

Request New Make and Model

2. Unit Info

Unit ID*
Year

3. Components + - Click plus button to add, and click the component hyperlink to modify details

COMPONENT TYPE	POSITION	DESCRIPTION	MANUFACTURER	MODEL	SERIAL
----------------	----------	-------------	--------------	-------	--------

CANCEL SEND REQUEST

CANCEL SAVE

If you do not see your Make and Model listed, click on the ***Request New Make and Model*** link.

Type in the new make & model and click the ***SEND REQUEST*** button. This make & model will be available to use immediately. An email will be sent to the Labcheck admin to add it to the database for all users to use in the future.

ENTER UNIT INFORMATION

ADD UNIT

Industrial Mobile

1. Select Make/Model

Caterpillar CP563C

[Request New Make and Model](#)

2. Unit Info

Unit ID* Serial Number Age Units Year

Demo Industrial Unit #1 987 Hr 2023

3. Components + - Click plus button to add, and click the component hyperlink to modify details

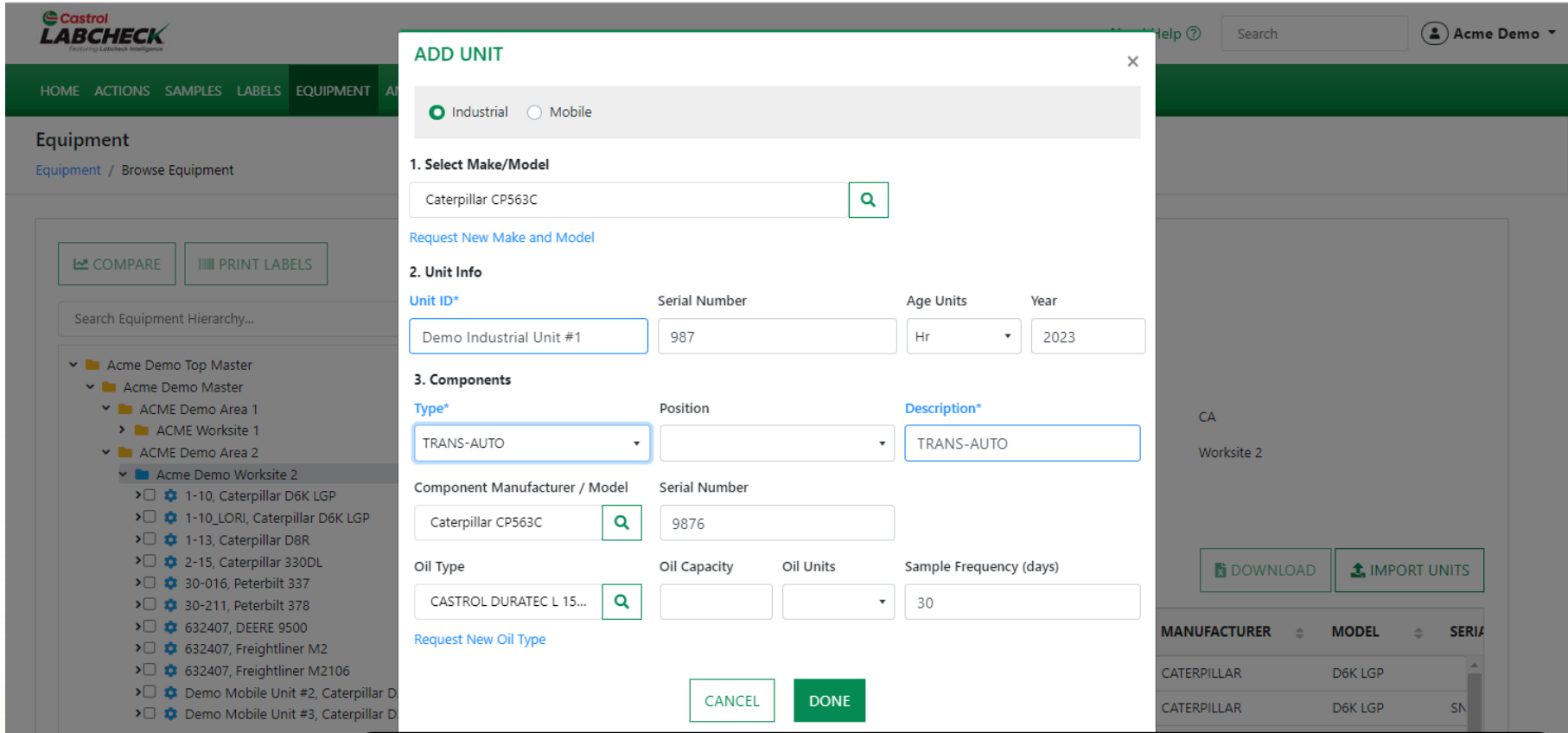
COMPONENT TYPE	POSITION	DESCRIPTION	MANUFACTURER	MODEL	SERIAL
----------------	----------	-------------	--------------	-------	--------

CANCEL SAVE

Add in the unique **Unit ID** and **Serial Number** (if applicable).

To add components, click on the + button next to Components.

ADDING COMPONENTS



ADD UNIT

Industrial Mobile

1. Select Make/Model
Caterpillar CP563C

Request New Make and Model

2. Unit Info

Unit ID* Serial Number Age Units Year

Demo Industrial Unit #1 987 Hr 2023

3. Components

Type* Position Description*

TRANS-AUTO

Component Manufacturer / Model Serial Number

Caterpillar CP563C 9876

Oil Type Oil Capacity Oil Units Sample Frequency (days)

CASTROL DURATEC L 15... 30

Request New Oil Type

CANCEL DONE

Click on the drop down box and select the **Type**. Once selected, the type will auto populate in the **Description** field. If applicable, fill in the remaining fields. Once complete, click the **DONE** button.

LOOKING UP OIL TYPES

SELECT OIL TYPE

MANUFACTURER	BRAND	GRADE
Castrol	vector	
CASTROL	VECTON LONG DRN CK-4	10W30
CASTROL	VECTON FA-4	10W30
CASTROL	VECTON LONG DRN SLD	10W40
CASTROL	VECTON LONG DRAIN	10W30
CASTROL	"VECTON LONG DRN	CK-4"
CASTROL	VECTON CK-4	10W30
CASTROL	"VECTON	10W30
CASTROL	VECTON CK-4	10-30
CASTROL	VECTON LONG DRAIN	15W40
CASTROL	VECTON LONG DRAIN 10W-30 CK-4	10W-30

Showing 10 rows 1 of 5

CANCEL OK

The **Select Oil Type** window allows you to search by Oil Manufacturer, Brand and Viscosity Grade. Once you have found the Oil Type you are looking for, select the row and click the **OK** button.



REQUEST A NEW OIL TYPE

The screenshot shows the 'REQUEST NEW OIL' form in the Castrol Labcheck application. The form is divided into three sections:

- 1. Select Make/Model:** Includes a radio button for 'Industrial' (selected), a 'Manufacturer*' field with 'Castrol', and a 'Brand*' field with 'TECTION EXTRA #3'. A link 'Request New Make and Model' is visible.
- 2. Unit Info:** Includes a 'Unit ID*' field with '15W40' and a 'Year' field with '2023'. A red message states: 'A request will be sent to the administrator to add this information to the master list'.
- 3. Components:** Includes a 'Type*' field with 'TRANS-AUTO', a 'Component Manufacturer / Model' field with 'Caterpillar CP563', and a 'Serial Number' field with '987'. Below this are fields for 'Oil Type', 'Oil Capacity', 'Oil Units', and 'Sample Frequency (days)'. A link 'Request New Oil Type' is visible.

Buttons for 'CANCEL' and 'SEND REQUEST' are located at the bottom right of the form. A red arrow points to the 'SEND REQUEST' button.

If you do not see your oil type listed, click on the **Request New Oil Type** link. To request a new oil type you must fill in all fields: Manufacturer, Brand and Viscosity Grade. Click the **SEND REQUEST** button. This oil type will be available immediately. An email will be sent to the Labcheck admin to add this oil type to the database for all users to use in the future.

MODIFY & DELETE COMPONENTS

ADD UNIT

Industrial Mobile

1. Select Make/Model

Caterpillar CP563C

[Request New Make and Model](#)

2. Unit Info

Unit ID* Serial Number Age Units Year

Demo Industrial Unit #1 987 Hr 2023

3. Components + - Click plus button to add, and click the component hyperlink to modify details

COMPONENT TYPE	POSITION	DESCRIPTION	MANUFACTURER	MODEL	SERIAL
TRANS-AUTO		TRANS-AUTO	CATERPILLAR	CP563C	9876
ENGINE		ENGINE	CATERPILLAR	CP563C	987

CANCEL SAVE

To **Modify** a component, click on the component hyperlink.
To **Delete** a component, click on the icon. Please note that deleting components permanently removes information from the database and cannot be restored.

SAVE & CLOSE

ADD UNIT

Industrial Mobile

1. Select Make/Model

Caterpillar CP563C

[Request New Make and Model](#)

2. Unit Info

Unit ID* Serial Number Age Units Year

Demo Industrial Unit #1 987 Hr 2023

3. Components + - Click plus button to add, and click the component hyperlink to modify details

COMPONENT TYPE	POSITION	DESCRIPTION	MANUFACTURER	MODEL	SERIAL
TRANS-AUTO		TRANS-AUTO	CATERPILLAR	CP563C	9876
ENGINE		ENGINE	CATERPILLAR	CP563C	987

CANCEL SAVE

Continue to click the + button to add components. Once all components have been added, click the **SAVE** button.



SAVE & CLOSE

Equipment

Equipment / Browse Equipment

COMPARE

PRINT LABELS

Search Equipment Hierarchy...

- Acme Demo Top Master
 - Acme Demo Master
 - ACME Demo Area 1
 - ACME Worksite 1
 - ACME Demo Area 2
 - Acme Demo Worksite 2
 - 1-10, Caterpillar D6K LGP
 - 1-10_LORI, Caterpillar D6K LGP
 - 1-13, Caterpillar D8R
 - 2-15, Caterpillar 330DL
 - 30-016, Peterbilt 337
 - 30-211, Peterbilt 378
 - 632407, DEERE 9500
 - 632407, Freightliner M2
 - 632407, Freightliner M2106
 - Demo Industrial Unit #1, Caterpillar CP563C
 - Demo Mobile Unit #2, Caterpillar D3K2A
 - Demo Mobile Unit #3, Caterpillar D3K2A

ACME DEMO

MODIFY

CONDITION SUMMARY

Contact

Address 1 #1 Main Street

Address 2

City Acmeville

State/Province CA

Zip Code 123456

Worksite Worksite 2

Lab Account #

ALL ACME DEMO UNITS

+ ADD

MODIFY

COPY

DELETE

DOWNLOAD

IMPORT UNITS

<input type="checkbox"/>	UNIT ID	EQUIPMENT TYPE	MANUFACTURER	MODEL	SER
<input type="checkbox"/>	1-13	DOZERS	CATERPILLAR	D8R	
<input type="checkbox"/>	2-15	EXCAVATORS	CATERPILLAR	330DL	
<input type="checkbox"/>	30-016	TRUCKS (CLASS 5-8)	PETERBILT	337	
<input type="checkbox"/>	30-211	TRUCKS (CLASS 5-8)	PETERBILT	378	
<input type="checkbox"/>	632407		DEERE	9500	
<input type="checkbox"/>	632407		FREIGHTLINER	M2	
<input type="checkbox"/>	632407				
<input type="checkbox"/>	DEMO INDUSTRIAL UNIT #1				

The new unit will now appear in the Equipment Hierarchy on the left and in the list of units on the right.

COPY UNITS

COMPARE

PRINT LABELS

Search Equipment Hierarchy...

- Acme Demo Top Master
 - Acme Demo Master
 - ACME Demo Area 1
 - ACME Worksite 1
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 - Acme Demo Worksite 2
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 - 632407, Freightliner M2
 - 632407, Freightliner M2106
 - Demo Industrial Unit #1, Caterpillar CP563C
 - Demo Mobile Unit #2, Caterpillar D3K2A
 - Demo Mobile Unit #3, Caterpillar D3K2A

ACME DEMO

MODIFY

CONDITION SUMMARY

Contact

Address 1 #1 Main Street

Address 2

City Acmeville

State/Province CA

Zip Code 123456

Worksite Worksite 2

Lab Account #

ALL ACME DEMO UNITS

+ ADD

MODIFY

COPY

DELETE

DOWNLOAD

IMPORT UNITS

<input type="checkbox"/>	UNIT ID	EQUIPMENT TYPE	MANUFACTURER	MODEL	SER
<input type="checkbox"/>	1-13	DOZERS	CATERPILLAR	D8R	
<input type="checkbox"/>	2-15	EXCAVATORS	CATERPILLAR	330DL	
<input type="checkbox"/>	30-016	TRUCKS (CLASS 5-8)	PETERBILT	337	
<input type="checkbox"/>	30-211	TRUCKS (CLASS 5-8)	PETERBILT	378	
<input type="checkbox"/>	632407		DEERE	9500	
<input type="checkbox"/>	632407		FREIGHTLINER	M2	
<input type="checkbox"/>	632407	REFUSE TRUCK	FREIGHTLINER	M2106	1
<input checked="" type="checkbox"/>	DEMO INDUSTRIAL UNIT #1	COMPACTOR	CATERPILLAR	CP563C	5
<input type="checkbox"/>	DEMO MOBILE UNIT #2	DOZERS	CATERPILLAR	D3K2A	1
<input type="checkbox"/>	DEMO MOBILE UNIT #3	DOZERS	CATERPILLAR	D3K2A	1

To copy a unit, select the checkbox next to the unit and click on the **COPY** button .

COPY UNITS

Equipment

[Equipment](#) / Manage Equipment

Wizard History

Select Unit(s) **1** Details Confirmation

COPY UNIT FROM

UNIT Demo Industrial Unit #1	CUSTOMER Acme Demo
WORKSITE Worksite 2	

NO. OF COPIES

DESTINATION WORKSITE

NEW UNIT ID

NEW UNIT SERIAL NO

COMPONENT LIST

<input type="checkbox"/>	COMPONENT	MANUFACTURER	MODEL	SERIAL
<input checked="" type="checkbox"/>	TRANS-AUTO			
<input checked="" type="checkbox"/>	ENGINE			

Select the checkbox next to the components you want to copy. Type in the number of copies you want to create. If you are copying to another worksite, use the search button to look it up. Type in the new unit id(s) and serial number(s). Once complete, click the **CONFIRM** button. For more detailed instructions, please see the **Manage Equipment** quick start guide.

DELETE UNITS

Equipment

Equipment / Browse Equipment

 COMPARE

 PRINT LABELS

Search Equipment Hierarchy...

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 - 30-211, Peterbilt 378
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 - 632407, Freightliner M2
 - 632407, Freightliner M2106
 - Demo Industrial Unit #1, Caterpillar CP563C
 - Demo Industrial Unit #2, Caterpillar CP563C
 - Demo Industrial Unit #3, Caterpillar CP563C
 - Demo Mobile Unit #2, Caterpillar D3K2A
 - Demo Mobile Unit #3, Caterpillar D3K2A

ACME DEMO

MODIFY

CONDITION SUMMARY

Contact

Address 1 #1 Main Street

Address 2

City Acmeville

State/Province CA


Zip Code 123456

Worksite Worksite 2

Lab Account

ALL ACME DEMO UNITS

+ ADD

 MODIFY

 COPY

 DELETE

 DOWNLOAD

 IMPORT UNITS

<input type="checkbox"/>	UNIT ID	EQUIPMENT TYPE	MANUFACTURER	MODEL	SER
<input type="checkbox"/>	30-016	TRUCKS (CLASS 5-8)	PETERBILT	337	
<input type="checkbox"/>	30-211	TRUCKS (CLASS 5-8)	PETERBILT	378	
<input type="checkbox"/>	632407		DEERE	9500	
<input type="checkbox"/>	632407		FREIGHTLINER	M2	
<input type="checkbox"/>	632407				
<input type="checkbox"/>	DEMO INDUSTRIAL UNIT #1				
<input type="checkbox"/>	DEMO INDUSTRIAL UNIT #2				
<input checked="" type="checkbox"/>	DEMO INDUSTRIAL UNIT #3				

To delete a unit, select the checkbox next to the unit and click the **DELETE** button. Deleting a unit will archive it. For more detailed information, please see the **Manage Equipment** quick start guide.

MODIFYING COMPONENTS

Equipment

Equipment / Browse Equipment

COMPARE PRINT LABELS

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 - 30-016, Peterbilt 337
 - 30-211, Peterbilt 378
 - 632407, DEERE 9500
 - 632407, Freightliner M2
 - 632407, Freightliner M2106
 - Demo Industrial Unit #1, Caterpillar CP563C
 - ENGINE
 - TRANS-AUTO
 - Demo Industrial Unit #2, Caterpillar CP563C
 - Demo Mobile Unit #2, Caterpillar D3K2A

DEMO INDUSTRIAL UNIT #1 DETAILS

MODIFY DELETE

Manufacturer Caterpillar Model CP563C

Year 2023 Serial 987

Age Unit HR Changed By Acme_Demo

Changed On 03/20/2023

ALL DEMO INDUSTRIAL UNIT #1 COMPONENTS

MODIFY COMPONENT(S) DELETE COMPONENT(S)

<input type="checkbox"/>	COMPONENT	MANUFACTURER	MODEL	SERIAL
<input checked="" type="checkbox"/>	ENGINE	CATERPILLAR	CP563C	987
<input checked="" type="checkbox"/>	TRANS-AUTO	CATERPILLAR	CP563C	9876

Showing 100 rows 1 of 1

When selected at the **Unit level** on the left, you can modify component(s) by clicking the checkbox on the component(s) you want to modify on the right. Select the **MODIFY COMPONENT(S)** button to make revisions.

MODIFYING COMPONENTS

MODIFY COMPONENTS

Component Manufacturer / Model

Serial Number

Oil Type [+ Request New Oil Type](#)

Oil Capacity Oil Units

Sample Frequency (days)

ALL DEMO INDUSTRIAL UNIT #1 COMPONENTS

<input type="checkbox"/>	COMPONENT	MANUFACTURER	MODEL	SERIAL
<input checked="" type="checkbox"/>	ENGINE	CATERPILLAR	CP563C	987
<input checked="" type="checkbox"/>	TRANS-AUTO	CATERPILLAR	CP563C	9876

Showing 100 rows 1 of 1

The MODIFY COMPONENTS window allows you to update multiple components at the same time. Once updates are entered, select the **SAVE** button.

MODIFYING COMPONENTS

Equipment

Equipment / Browse Equipment

COMPARE

PRINT LABELS

Search Equipment Hierarchy...

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 - 632407, Freightliner M2
 - 632407, Freightliner M2106
 - Demo Industrial Unit #1, Caterpillar CP563C**
 - ENGINE
 - TRANS-AUTO
 - Demo Industrial Unit #2, Caterpillar CP563C
 - Demo Mobile Unit #3, Caterpillar D3K2A

DEMO INDUSTRIAL UNIT #1 DETAILS

MODIFY

DELETE

Manufacturer Caterpillar

Year 2023

Age Unit HR

Model CP563C

Serial 987

Changed By Acme_Demo

Changed On 03/20/2023

ALL DEMO INDUSTRIAL UNIT #1 COMPONENTS

MODIFY COMPONENT(S)

DELETE COMPONENT(S)

<input type="checkbox"/>	COMPONENT	MANUFACTURER	MODEL	SERIAL
<input type="checkbox"/>	ENGINE	CATERPILLAR	CP563C	98765
<input type="checkbox"/>	TRANS-AUTO	CATERPILLAR	CP563C	98765

Showing 100 rows

1 of 1

Updates will display in the list of components on the right side.



CASTROL LABCHECK SUPPORT DESK:

Phone: **866-LABCHECK (522-2432)**

Labchecksupport@bureauveritas.com

<https://www.labcheckresources.com/>

